



Confirmation Form
PCT USA (J-1 TRAINEE)

Please email your documents to:
contact@parenthese-london.co.uk

Personal details

Please indicate your last name, first name and all your middle names exactly as they appear on your passport
LAST NAME ..... F [ ] M [ ]
FIRST AND MIDDLE NAME(S) .....
DATE OF BIRTH (DAY, MONTH IN LETTERS, YEAR) .....
EMAIL ADDRESS .....
NAME OF SCHOOL OR UNIVERSITY WHERE YOU OBTAINED YOUR DIPLOMA (IF APPLICABLE) .....
DID YOU FIND YOUR EMPLOYER VIA A PAID PLACEMENT AGENCY? YES [ ] NO [ ] IF SO, NAME OF AGENCY.....

Billing address

NAME OR COMPANY NAME.....
ADDRESS .....
POSTAL/ZIP CODE .....CITY / STATE / COUNTRY .....
NAME AND EMAIL OF HOST COMPANY CONTACT.....

Dates and fees

DATE OF DEPARTURE ..... / ..... / ..... (MAXIMUM 30 DAYS BEFORE YOUR TRAINING START DATE)
TRAINING START DATE ..... / ..... / .....
TRAINING END DATE ..... / ..... / .....
RETURN DATE ..... / ..... / ..... (MAXIMUM 30 DAYS AFTER YOUR TRAINING END DATE)
ATTENTION : YOUR PROGRAM FEES WILL BE BASED ON YOUR DEPARTURE AND RETURN DATES AND WILL BE CALCULATED AS PER THE EXAMPLE BELOW:
FROM JANUARY 15 TO JULY 15 = 7 MONTHS
FROM JANUARY 15 TO JULY 14 = 6 MONTHS
Should you choose to make travel arrangements prior to your visa approval, purchase MODIFIABLE TICKETS ONLY.

## Fees (including insurance and SEVIS fees)

1 - 3 months	<input type="checkbox"/>	1180	GBP
4 months	<input type="checkbox"/>	1292	GBP
5 months	<input type="checkbox"/>	1383	GBP
6 months	<input type="checkbox"/>	1494	GBP
7 months	<input type="checkbox"/>	1591	GBP
8 months	<input type="checkbox"/>	1692	GBP
9 months	<input type="checkbox"/>	1785	GBP
10 months	<input type="checkbox"/>	1886	GBP
11 months	<input type="checkbox"/>	1992	GBP
12 months	<input type="checkbox"/>	2084	GBP
13 months	<input type="checkbox"/>	2168	GBP
14 months	<input type="checkbox"/>	2254	GBP
15 months	<input type="checkbox"/>	2356	GBP
16 months	<input type="checkbox"/>	2460	GBP
17 months	<input type="checkbox"/>	2562	GBP
18 months	<input type="checkbox"/>	2653	GBP
19 months	<input type="checkbox"/>	2745	GBP
20 months	<input type="checkbox"/>	2819	GBP
<b>Optional, Express mail fee</b>	<input type="checkbox"/>	70	GBP
<b>Optional, Acceleration fee</b> (receipt of your DS-2019 in 2 weeks maximum)	<input type="checkbox"/>	120	GBP
<b>Optional, Expedited fee</b> (receipt of your DS-2019 in 7 business days without site visit or 9 business days with site visit)	<input type="checkbox"/>	1060	GBP
<b>TOTAL</b>			_____ GBP
<b>All fees subject to change without notice</b>			_____ GBP

### PLEASE CHOOSE YOUR PAYMENT METHOD:

- CHECK TO THE ORDER OF PARENTHÈSE LTD
- WIRE TRANSFER /BACS (YOU WILL RECEIVE OUR BANK DETAILS BY EMAIL)

## Terms and conditions

The above program fees include a handling fee of £100 and your SEVIS fees (£165). All reimbursement requests must be sent by email to Parenthèse who will apply the following conditions:

- **The £100 handling fee is non-refundable, regardless of the reason or date of cancellation.** Should you cancel your application prior to having settled your program fees, **the £100 handling fee will be due to Parenthèse.** However, the fee will be credited towards a future application, should you decide to reapply at a later date.
- The SEVIS fee (£165) is only refundable if your documents have not yet been issued by CIEE at the time of your cancellation request.

In **addition**, cancellation fees will be applied as specified below:

#### Cancellation prior to departure date

- £300 for any cancellation request before departure but after DS-2019 issuance (return of original DS-2019 is mandatory). This fee is reduced to £170 when the cancellation is due to a visa refusal (the refusal letter from the Embassy will be required).

#### Cancellation after departure date

- No refund will be given.

#### Reimbursement of acceleration or expedited fee

- The acceleration or expedited fee will only be refunded if the turnaround time is not respected due to an error or negligence on the part of Parenthèse or CIEE. Should the timeline not be respected due to the employer, there will be no refund.

Date \_\_\_\_\_

Signature: