



PLEASE SUBMIT YOUR DOCUMENTS TO

Parenthèse
17, rue Notre-Dame des Victoires
75002 Paris, FRANCE

PCT USA
Confirmation Form

Or email them to:
contact@parenthese-london.co.uk

Personal details

Please indicate your last name, first name and middle name(s) exactly as they appear on your passport

Form fields for personal details: LAST NAME, GENDER (F, M), FIRST AND MIDDLE NAME(S), DATE OF BIRTH, EMAIL ADDRESS, NAME OF YOUR SCHOOL OR UNIVERSITY, DID YOU FIND YOUR EMPLOYER VIA A PLACEMENT AGENCY?

Billing address (Yours or your host company's if the latter is paying for your fees)

Form fields for billing address: NAME OR COMPANY NAME, ADDRESS, POSTAL OR ZIP CODE, CITY/STATE/COUNTRY, NAME AND EMAIL OF HOST COMPANY CONTACT

Insurance dates

Form fields for insurance dates: EXACT INTERNSHIP START DATE, EXACT INTERNSHIP END DATE

Your travel and billing dates: Maximum 30 days before your internship start date and 30 days after your internship end date.

Form fields for insurance dates: ARRIVAL DATE IN THE U.S., RETURN DATE FROM THE U.S.

YOU CAN ARRIVE AFTER THIS DATE, BUT NOT BEFORE

YOU CAN RETURN PRIOR TO THIS DATE, BUT NOT AFTER

An airline ticket is not required for your visa application. Should you choose to make travel arrangements prior to your visa approval, purchase MODIFIABLE TICKETS ONLY.

Calculation of your fees

NOTE: PLEASE CALCULATE YOUR PROGRAM FEES ACCORDING TO THE DURATION OF YOUR STAY IN THE US, FROM YOUR ARRIVAL DATE TO YOUR RETURN DATE AS INDICATED ABOVE.

EX: FROM SEPTEMBER 15, 2018 TO SEPTEMBER 15, 2019 = 13 MONTHS
FROM SEPTEMBER 15, 2018 TO SEPTEMBER 14, 2019 = 12 MONTHS

FEES

1-3 months	<input type="checkbox"/>	1070 GBP
4 months	<input type="checkbox"/>	1175 GBP
5 months	<input type="checkbox"/>	1260 GBP
6 months	<input type="checkbox"/>	1355 GBP
7 months	<input type="checkbox"/>	1445 GBP
8 months	<input type="checkbox"/>	1540 GBP
9 months	<input type="checkbox"/>	1625 GBP
10 months	<input type="checkbox"/>	1720 GBP
11 months	<input type="checkbox"/>	1820 GBP
12 months	<input type="checkbox"/>	1900 GBP
13 months	<input type="checkbox"/>	1980 GBP
14 months	<input type="checkbox"/>	2060 GBP
15 months	<input type="checkbox"/>	2155 GBP
16 months	<input type="checkbox"/>	2250 GBP
17 months	<input type="checkbox"/>	2340 GBP
18 months	<input type="checkbox"/>	2425 GBP
19 months	<input type="checkbox"/>	2515 GBP
20 months	<input type="checkbox"/>	2585 GBP

Optional, Express mail fee	<input type="checkbox"/>	70 GBP
Optional, Acceleration fee (receipt of your DS-2019 in 2 weeks maximum)	<input type="checkbox"/>	120 GBP
Optional, Expedited fee - receipt of your DS-2019 in 7 business days without site visit or 9 business days with site visit	<input type="checkbox"/>	850 GBP
TOTAL		_____
All fees subject to change without notice		GBP

PLEASE FIND ENCLOSED A CHECK TO THE ORDER OF PARENTHESE LIMITED

I WISH TO SUBMIT MY PAYMENT BY WIRE TRANSFER (BACS) – PLEASE SEND ME PARENTHESE'S BANK DETAILS

Terms and conditions

The above program fees include a handling fee of €100 and your SEVIS fees (£130). All reimbursement requests must be sent by email to Parenthese who will apply the following conditions:

- **The £100 handling fee is non-refundable.** Should you cancel your application prior to having settled your program fees, you will have to pay this £100 handling fee. **However, the fee will be credited towards a future application, should you decide to reapply at a later date.**
- The SEVIS fee (£130) is only refundable if your documents have not yet been issued by CIEE at the time of your cancellation request.

In **addition**, cancellation fees will be applied as specified below:

Cancellation prior to departure date

- £180 for any cancellation request before departure but after DS-2019 issuance (return of original DS-2019 is mandatory). This fee is reduced to £55 when the cancellation is due to a visa refusal (the refusal letter from the Embassy will be required).

Cancellation after departure date

- No refund will be given for cancellation requests received after departure.

Reimbursement of acceleration or expedited fee

- The acceleration or expedited fee will only be refunded if the turnaround time is not respected due to an error or negligence on the part of Parenthese or CIEE. Should the timeline not be respected due to the employer, there will be no refund.

Date _____

Signature: